



Professional Referee Organization



Job Title

Manager of Assistant Referees

Reports To

Training & Development Manager

Summary

This is a part-time, at-will position taking approximately 20 hours per week. This person will have the key task of coaching, mentoring, and developing Assistant Referees to ensure consistent high standards of performance commensurate with the aims of PRO.

Candidate will work closely with PRO management team and Assistant Referee Mentors.

Employees Managing Directly

Assistant Referee Mentors

Primary Responsibilities

Responsibilities include, but are not limited to:

- Management of Assistant Referee Mentors
- Ensuring consistent education information is communicated with AR mentors
- Selection of ARs for PRO-assigned matches
- Work with management team to promote the development of all PRO Officials

Key Objectives

- Provide effective support for AR Mentors
- Oversee individual action plans for ARs
- Attendance at matches. It is envisaged that the manager will attend two games per month
- Develop a communication plan for the distribution of education material
- Organize and attend AR-specific training clinics in conjunction with the Training & Development Manager
- Overseeing the preparation of half-yearly appraisal reports for individual ARs

Other Roles and Functions

As deemed necessary by the General Manager

Required Skills

- Experience as an active Official of PRO standards
- Demonstrate knowledge & understanding of current approaches to coaching and AR at PRO level
- Excellent communication skills
- Ability to work independently and demonstrate initiative
- Knowledge of analytical processes
- Strong Organizational skills
- Computer literate

Please submit CV and cover letter to website@proreferees.com by Monday, July 28, 2015. Compensation is commensurate with experience.